



New ! Call for OPEN SYMPOSIA



Submission deadline :

15 November 2013

Submission Guidelines

Please read this information carefully before proceeding to the online submission form.

Important dates :

- **15 November 2013**: submission deadline for open symposia
Submission on the website: <http://www.icap2014.com/call-for-open-symposia/open-symposia-submission/97>
- **Between November 15th and December 1st** : open symposia consultation on <http://www.icap2014.com/call-for-open-symposia/open-symposia-proposals/96>
- **1 December 2013** : submission deadline for complementary proposal to an open symposium
Submission on the website: <http://www.icap2014.com/call-for-individual-papers-and-posters/68>

GUIDELINES

A normal Symposium

- is designed to be a focused session in which speakers present a common theme, issue or question.
- would usually consist of a chairperson briefly introducing the topic and providing an introduction to the session. This would be followed by 4 to 5 individual speakers (**ideally from 3 different affiliations or countries**), and possibly ending with concluding remarks by a discussant. There should be opportunity for audience members to ask questions to presenters and for an exchange of views.
- will run **for 90 minutes**.
- shall be proposed either in **English or in French** (for inclusion in the French speaking program). Speakers presenting in a French Symposium will have to submit an abstract in English and will have to prepare slides in English.

NEW! The open symposium concept:

- You see the organisation of a symposium as a good opportunity to meet people working on the same topic as you?
- **You tried to organise a symposium on a key and topical subject, but you could not gather the 5 required presentations?**
- You wonder if a theoretical discussion including different perspectives on an emerging theme would be of current interest? **This concept is for you!**

How to proceed-?

Contrary to a traditional symposium, **at least two persons** can submit an open symposium.

1. One of these persons, the **organiser**, is required to submit a description of the symposium project (topic and presentations' details) **no later than 15 November 2013** on the congress website : <http://www.icap2014.com/call-for-open-symposia/open-symposia-submission/97>
2. Each complementary speaker should submit his/her abstract **before 1 December 2013** on the congress website: <http://www.icap2014.com/call-for-individual-papers-and-posters/68> by **selecting the type of presentation " open symposium "** and by indicating the **symposium**

- reference number** (obtained by the organiser at the end of the submission, ex- ICAP2014-SPXXXX).
3. Once submitted, the **open symposium proposal and its related abstracts will be published on the congress website:** <http://www.icap2014.com/call-for-open-symposia/open-symposia-proposals/96> (weekly update)
 4. Somewhere in the world, a researcher qualified in the same field will see the suggested topic. He/She should then submit his/her abstract **before 1 December 2013** on the congress website <http://www.icap2014.com/call-for-individual-papers-and-posters/68> by indicating **the symposium reference number** (available on the Congress Website)

Evaluation procedure

The open symposium will be evaluated by the scientific committee.

- **If rejected**, submitted abstracts will be considered as individual papers and will be re-evaluated in January 2014.
- **If accepted**, submitted abstracts will be associated to the referenced symposium.
 - After this evaluation, if 5 abstracts receive approval, the symposium will be accepted and considered as the other symposia.
 - **If less than 5 abstracts are submitted**, the symposium will be rejected, and the submitted abstracts will be considered as individual papers.
 - **If more than 5 abstracts receive approval**, the experts will keep the 5 best ones. From this point of view, matching the symposium topic will be an important criterion. Submitted abstracts for symposia that will be rejected despite a positive evaluation will be considered as individual papers.
 - **The symposium organiser and authors will be notified as soon as possible, and before 6 December, whether their project has been accepted.**

Submission procedure:

Submissions are to be made exclusively electronically via the congress website www.icap2014.com
Submissions by email, surface mail or fax will not be accepted for review.

Submission conditions:

By submitting a symposium:

- You grant the Organizing Committee permission to publish the abstract in the Congress Handbook in hard copy and electronic format;
- You grant a non-exclusive right to publish, reproduce, distribute, display and store the abstract worldwide in all forms, formats and media now known or as developed in the future, including print, electronic and digital forms. You will retain copyright of your abstract, in addition to the moral rights you are entitled to as author of the abstract;
- You grant permission for your presentation to be audio/video recorded and hereby grant to the Congress a non-exclusive right to reproduce or display and store the recorded material for the purpose of providing Professional Development either by download from the ICAP or the hosts websites or via distribution of a CD/DVD;
- You grant permission for the PDF of your presentation to be made available online to all conference delegates following the congress.

Topics:

The content of the symposium should be related to one of the following topics:

#	Topics	IAAP division
T01	Applied Cognitive Psychology / Psychologie cognitive appliquée	Div. 14
T02	Applied Geropsychology / Gérontopsychologie	Div. 7
T03	Clinical and Community Psychology / Psychologie clinique et communautaire	Div. 6
T04	Counseling Psychology / Psychologie du conseil et de l'orientation	Div. 16
T05	Culture and Critical Psychology / Psychologie (inter-)culturelle	-
T06	Economic Psychology / Psychologie économique	Div. 9
T07	Educational and School Psychology / Psychologie de l'éducation	Div. 5
T08	Environmental Psychology, Sustainable Development / Psychologie de l'environnement, développement durable	Div. 4
T09	Ethics / Ethique	-
T10	Health Psychology / Psychologie de la santé	Div. 8
T11	History of Applied Psychology / Histoire de la psychologie appliquée	Div. 18
T12	Organizational Psychology / Psychologie du travail et des organisations	Div. 1
T13	Political Psychology / Psychologie politique	Div. 11
T14	Professional Practice / Pratiques professionnelles	Div. 17
T15	Psychological Assessment Evaluation, Test Development / Evaluation psychologique, tests	Div. 2
T16	Psychology and Law / Psychologie et Justice	Div. 10
T17	Psychology and Societal development / Psychologie et développement sociétal	Div. 3
T18	Sport Psychology / Psychologie du sport	Div. 12
T19	Traffic and Transportation Psychology / Psychologie appliquée aux transports	Div. 13
T20	Well-being / Bien-être	-
T21	Transversal topics / Thèmes transversaux	-

Instructions for the preparation of your symposium proposal:

- The symposium summary cannot contain more than 3500 characters (Blank spaces and punctuation are included. Title and authors' list & affiliation are not included). The minimum size is 2000 characters.
- The structure of your proposal should be as follows:
 - Title of the symposium
 - List of authors (including the symposium organizer as first author)
 - Introduction & objectives of the Symposium (2000 characters, spaces included)
 - Preliminary program of the symposium including:
 - Speakers presentation titles, full names, affiliations, cities and countries (about 250 characters, spaces included, each)
- It is not possible to insert tables or images.
- Abbreviations may be used after defining them first.

Technical guidelines:

- **The symposium submission website works best with Mozilla Firefox:**
 - Cookies need to be enabled
 - All pop-up blockers should be turned off
- If you have successfully submitted your symposium, you will receive a confirmation number. If no confirmation number is received, the symposium has not been successfully submitted.